

MANOHAR MEMORIAL COLLEGE, FATEHABAD

(Session 2023-24)

The composition of the IQAC is as follows:

S. N.	Designation	Name	Signature
1	Chairperson Head of the institution	Dr. JANAK RANI PRINCIPAL	<i>Janak Rani</i>
2	Teachers to represent all level (three to eight)	Dr. GUNJAN BAJAJ (ASST. PROF.) Ms. SUMAN LATA (ASST. PROF.) DR. NARENDER KUMAR (ASST. PROF.) Mr. BALWANT SINGH (ASST. PROF.) MS. AMANPREET KAUR (ASST. PROF.) Mr. LALIT KUMAR (INSTRUCTOR)	<i>Gunjan</i> <i>Suman</i> <i>Narender</i> <i>Balwant</i> <i>Amans</i> <i>Lalit</i>
3	Members from the Management	Mr. RAJIV BATRA (PRESIDENT) Sh. VINOD MEHTA (SECRETARY)	<i>Rajiv Batra</i> <i>Vinod Mehta</i>
4	Few senior Administrative Officers	Mr. SANJEEV BATRA (VICE - PRESIDENT)	<i>Sanjeev</i>
5	One nominee each from local society, students and alumni	Ms. SUNITA MADAN (LOCAL SOCIETY) ROHTASH (STUDENT) BALWAN (ALUMNI) PARDEEP BISHNOI (ALUMNI)	<i>Sunita</i> <i>Pardeep</i>
6	One nominee each from employers/ industrialists/ stakeholders	DR. RAJESH MEHTA (PRINCIPAL CMG GCW, BHODIA KERA, FATEHABAD) MR. ALOK MUKHI	<i>Rajesh</i> <i>Alok Mukhi</i>
7	One of the senior teachers as the coordinator/ director of the IQAC	DR. KAVITA RANI (ASST. PROF.)	<i>Kavita</i>

MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050

Date: 09/08/2023

IQAC

Notice

All the IQAC members are informed that a meeting will be held on 11th August, 2023 at 2.00 p.m. in the Principal Office. As we gear up for the upcoming academic session, it is essential that we convene to discuss and finalize the agenda to ensure a smooth and successful session ahead. Your insights and contributions are invaluable.

Agenda:

- Review of Previous Session
- Setting Goals for the Upcoming Session
- Curriculum Planning and Review
- Quality Enhancement Initiatives
- Student Support Mechanisms
- Faculty Development Programs
- Assessment and Evaluation
- e-Studio
- Any other issue with the permission of Chair

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohitash

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Janak Rani

Proceedings of Meeting of IQAC held on 11th August, 2023

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv_Batra, President, M.M. College of Education, Fatehabad on 11.08.2023. All the members were present in the meeting.

Dr. Janak Rani, Principal, M.M. College of Education, welcomed all the members.

Agenda :

1. Setting goals for upcoming Session.
2. Curriculum Planning and Review.
3. Quality Enhancement and Initiatives.
4. Student Support Mechanisms.
5. Faculty Development Programs.
6. Assessment and Evaluation.
7. E-Studio.
8. Any other issue with the permission of chair.

Meeting Minutes:

1. Meeting started with the discussion on setting SMART (Specific, measurable, achievable, relevant and time bound) goals for the upcoming academic session. Focus of members was placed on aligning the goals with the vision of Institution.
2. Members of IQAC discussed the curriculum planning and review and proposed that meeting of all the faculty members with the in charge of curriculum review committee will be planned to ensure the environment of curriculum effectiveness.
3. On the agenda regarding Quality enhancement and initiatives the members shared various quality enhancement initiatives including Seminar & faculty development program to ensure continuous improvement in educational standard.
4. A comprehensive discussion was deliberated to enhance the Support Mechanism for students including academic, mental health and career counselling services. It was proposed to organise relevant activities in the upcoming Session.
5. The need for continuous Professional Development of faculty members was discussed and suggested that FDP on Pedagogy & Technology integration be

6. Assessment methods was revived and proposed the diverse assessment methods be implemented to measure the comprehensive learning outcomes strategies for fair and transparent assessment practices were also explored.
7. Introduction of E-studio was proposed to facilitate online learning and content creation. Technical requirements and the process implementation was also planned.
8. Issue related to infrastructure maintenance was also raised and duly noted for further action.

IQAC Members:

Signatures

Sh. Rajiv Batra	<i>Rajiv Batra</i>
Sh. Vinod Mehta	<i>Vinod Mehta</i>
Sh. Sanjeev Batra	<i>SBatra</i>
Dr. Rajesh Mehta	<i>Rajesh Mehta</i>
Mrs. Sunita Madaan	<i>Sunita</i>
Mr. Alok Mukhi	<i>Alok</i>
Dr. Gunjan Bajaj	<i>Gunjan</i>
Ms. Suman Lata	<i>Suman</i>
Mr. Balwant Singh	<i>EOB</i>
Ms. Amanpreet Kaur	<i>Amanpreet</i>
Dr. Narender Kumar	<i>Narender</i>
Mr. Lalit Kumar	<i>Lalit</i>
Mr. Pardeep	<i>Pardeep</i>
Mr. Balwan	<i>Balwan</i>
Mr. Rohtash	<i>Rohtash</i>

IQAC In-charge: Dr. Kavita Rani
Principal: Dr. Janak Rani

Kanti

MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050

Date: 28/08/2023

IQAC

Notice

All IQAC members are hereby informed that a meeting will be held on 1st September 2023 at 2:00 p.m. in the Principal's Office. As we continue to enhance our institution's initiatives, it is essential to convene and discuss various other activities to ensure a productive session ahead.

Agenda:

- Teacher's Day Celebration
- Health Check-up Camp
- Celebration of Hindi Diwas
- Book Exhibition
- Extension Lecture on Moral Values
- Organisation of Meditation Camp
- Awareness program on cleanliness
- Talent show organisation

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Janak Rani

Rajiv Batra
Vinod Mehta
Sanjeev Batra
Dr. Rajesh Mehta
Sunita Madaan
Alok Mukhi
Gunjan Bajaj
Suman Lata
Balwant Singh
Amanpreet Kaur
Narender Kumar
Lalit Kumar
Pardeep
Balwan
Rohtash

Dr. Kavita Rani
Janak Rani

Proceedings of Meeting of IQAC held on 01 September, 2023

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad on 01.09.2023. All the members were present in the meeting.

Dr. Janak Rani, Principal, M.M. College of Education, welcomed all the members.

Agenda:

- Teacher's Day Celebration
- Health Check-up Camp
- Celebration of Hindi Diwas
- Book Exhibition
- Extension Lecture on Moral Values
- Organisation of Meditation Camp
- Awareness program on cleanliness
- Talent show organisation

Minutes of Meeting:

1. Matter regarding Teachers Day Celebration was discussed. Ms. Amanpreet, Incharge, Cultural Committee would plan and execute the event. The event will include cultural programs and speeches.
2. Proposal to organize a health check-up camp for people of adopted village was discussed. Collaboration with local hospitals and health experts and NGOs to provide free health services was decided. Ms. Sunita Rani, incharge, Red Cross Club volunteered to organise the activity.
3. Member of IQAC Plans to celebrate Hindi Diwas with various activities including essay writing, poetry recitation, debates and Book Exhibition to promote the use of Hindi language. It was decided that Ms. Suman Lata and Mr. Mangat, Librarian would ensure the planned celebration of activities.
4. An extension lecture focusing on moral values and ethics was discussed and decided that a distinguished speaker will be invited to address the students and staff. It was decided that Ms. Sunita Talwar, Incharge, Spiritual Cell was assigned the responsibility to organise the extension lecture.
5. It was discussed that a meditation camp will be organized to promote mental well-being. Professional instructors will guide the participants through various meditation techniques. Mr. Puneet and Dr. Kamla was assigned with the duty to organise the Meditation Camp.

IQAC Members:

Signature

- Sh. Rajiv Batra, President (MMES)
- Sh. Vinod Mehta, General Secretary (MMES)
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta
- Mrs. Sunita Madaan
- Mr. Alok Mukhi
- Dr. Gunjan Bajaj
- Ms. Suman Lata
- Mr. Balwant Singh
- Ms. Amanpreet Kaur
- Dr. Narender Kumar
- Mr. Lalit Kumar
- Mr. Pardeep
- Mr. Balwan
- Mr. Rohtash

Rajiv Batra
Vinod Mehta

Rajesh Mehta

Sunita

Sunita
Alok
Gunjan
Suman
Balwan

Narender
Lalit
Pardeep
Balwan
Rohtash

IQAC In-charge: Dr. Kavita Rani
Principal: Dr. Janak Rani

Kavita
Janak Rani

6. Agenda regarding awareness program on cleanliness and hygiene was discussed and decided that activities will include a cleanliness drive within the campus and educational sessions on maintaining hygiene. Mr. Puneet and Dr. Kamla was assigned with the duty to organise the awareness program on cleanliness and hygiene.

7. Matter regarding talent show was discussed to provide a platform for students to showcase their talents in music, dance, drama, and other areas.

The meeting concluded with a consensus on the importance of these activities for the holistic development of students and the enhancement of the college environment. Responsibilities were assigned to various members for the smooth execution of these events.

IQAC Members:

Signatures

Sh. Rajiv Batra *Rajiv Batra*
Sh. Vinod Mehta *Vinod Mehta*
Sh. Sanjeev Batra *Sanjeev Batra*
Dr. Rajesh Mehta *Rajesh Mehta*
Mrs. Sunita Madaan *Sunita Madaan*
Mr. Alok Mukhi *Alok Mukhi*
Dr. Gunjan Bajaj *Gunjan Bajaj*
Ms. Suman Lata *Suman Lata*
Mr. Balwant Singh *Balwant Singh*
Ms. Amanpreet Kaur *Amanpreet Kaur*
Dr. Narender Kumar *Narender Kumar*
Mr. Lalit Kumar *Lalit Kumar*
Mr. Pardeep *Pardeep*
Mr. Balwan *Balwan*
Mr. Rohtash *Rohtash*

[Signature]

IQAC In-charge: Dr. Kavita Rani
Principal: Dr. Janak Rani

Kavita Rani
Janak Rani

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 27/09/2023

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 3rd October 2023 at 2:00 p.m. in the Principal's Office. As we strive to further our institution's initiatives, it is crucial to gather and deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Alumni meet
- Get together party
- Extension lecture on Mental Health
- Celebration of International Girl Child Day
- Quiz Competition on Road safety
- Voter Awareness Camp
- Linguistic Competitions
- Karwa Chauth Celebration
- Haryana Day Celebration

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Janak Rani

Janak Rani

Proceedings of the IQAC Meeting held on 3rd October, 2023

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Ms. Suman Lata, Incharge, Alumni Association proposed organizing an Alumni Meet to strengthen the bond between the institution and its alumni. Members discussed possible dates, venues, and activities for the meet. It was decided to tentatively schedule the Alumni Meet in October 2023. Members of alumni association will be assigned specific responsibilities for this meet.
2. A get-together party for faculty and staff was proposed to enhance camaraderie and teamwork. Members agreed on organizing the party and suggested themes and venues. Ms. Amanpreet, In-charge, Cultural Committee will coordinate the arrangements.
3. Ms. Suman Lata emphasized the importance of mental health awareness among students and staff. Members agreed to organize an extension lecture. Ms. Suman Lata will identify potential speakers and finalize it on the occasion of international Girl Child Day.
4. Ms. Suman Lata also proposed celebrating International Girl Child Day to empower female students. Members discussed activities such self-defence training to empower female students. Members of women cell will plan and execute the event on 7th October 2023.
5. Mr. Lalit Kumar suggested organizing a quiz competition to raise awareness about road safety among students. Members agreed and discussed the format and plan for the competition. Mr. Lalit Kumar will organize the quiz competition.

6. Dr. Narender Kumar proposed a voter awareness camp to educate students about the importance of voting. Members supported the idea and discussed potential collaboration with the Election Commission. Dr. Narender Kumar will coordinate with local authorities and organize the camp before the next major election.
7. Dr. Kavita proposed organizing linguistic competitions to enhance language skills among students. Members discussed various competition formats such as spelling bees, debates, and essay writing. Ms. Rekha will plan and conduct the competitions.
8. Mrs. Amanpreet and Ms. Suman Lata suggested celebrating Karwa Chauth to foster cultural awareness and unity. Members discussed organizing a small celebration for interested faculty and staff. Mrs. Amanpreet and Ms. Suman Lata coordinate the event on the occasion of Karwa Chauth.
9. Dr. Rajesh Mehta proposed celebrating Haryana Day to promote state pride and cultural heritage. Members discussed organizing cultural programs, exhibitions, and traditional food stalls. Mrs. Amanpreet and Ms. Jyoti will plan and execute the event.
10. Members discussed potential collaborations with other institutions and organizations to enhance the quality of education and co-curricular activities. Dr. Kavita Rani suggested regular feedback sessions with students and faculty to continuously improve institutional initiatives.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

The meeting concluded with a vote of thanks to the chair.

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 31/10/2023

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 2nd November, 2023 at 2:00 p.m. in the Principal's Office. It is crucial to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Celebration of Vigilance Awareness Week
- Diwali Celebration
- Sports awareness camp
- Coaching for competitive exams
- HIV-AIDS Awareness camp

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Babtaab

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Jank Rani

(Handwritten signatures and initials for each member and the principal)

Proceedings of the IQAC Meeting held on 2nd November, 2023

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Dr. Janak Rani proposed organizing Vigilance Awareness Week to promote transparency, accountability, and integrity among students and staff. Members discussed possible activities such as poster competitions, debates, and guest lectures. Dr. Kamla will coordinate the activities for the week.
2. Mrs. Sunita suggested celebrating Diwali to foster cultural awareness and unity among students and staff. Members agreed on organizing a small celebration with cultural programs and various competitions. Mrs. Sunita will coordinate the event.
3. Mr. Balwant Singh proposed organizing a sports awareness camp to promote physical fitness and healthy lifestyles. Members discussed potential sports activities and awareness sessions. Mr. Puneet will plan and execute the camp.
4. Dr. Gunjan emphasized the need for coaching sessions to help students prepare for competitive exams. Members discussed various subjects and exam preparation strategies. Dr. Gunjan will organize coaching sessions.
5. Ms. Sunita Rani proposed organizing an HIV-AIDS awareness camp to educate students about the disease, its prevention, and treatment. Members discussed potential collaborations with health organizations and NGOs. Ms. Sunita Rani will coordinate the camp in collaboration with local health authorities.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

The meeting concluded with a vote of thanks to the chair.

IQAC Members:

Signature

- Sh. Rajiv Batra, President (MMES) *Rajiv Batra*
 - Sh. Vinod Mehta, General Secretary (MMES) *V. Mehta*
 - Sh. Sanjeev Batra, Vice-President (MMCE) *S. Batra*
 - Dr. Rajesh Mehta *Rajesh Mehta*
 - Mrs. Sunita Madaan *Sunita*
 - Mr. Alok Mukhi *Alok*
 - Dr. Gunjan Bajaj *Gunjan*
 - Ms. Suman Lata *Suman*
 - Mr. Balwant Singh *Balwant Singh*
 - Ms. Amanpreet Kaur *Amanpreet*
 - Dr. Narender Kumar *Narender*
 - Mr. Lalit Kumar *Lalit*
 - Mr. Pardeep *Pardeep*
 - Mr. Balwan *Balwan*
 - Mr. Rohtash *Rohtash*
- IQAC In-charge: Dr. Kavita Rani
Principal: Dr. Janak Rani
- Kavita Rani*
Janak Rani

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 03/01/2024

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 6th January, 2024 at 2:00 p.m. in the Principal's Office. It is mandatory to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- New Year Celebration
- Extension lecture on Life Skills
- Educational Movie Screening for Students
- Workshop on E-Content Development
- Literary Competitions
- Celebration of Swami Vivekananda Jayanti
- Health check up camp
- Lohri Celebration
- Workshop on Action Research
- Cleanliness program
- Community Care (Cloth Distribution)
- Extension Lecture on Gender Sensitization
- Celebration of Voter's day
- Celebration of Republic day

IQAC Members

- Sh. Rajiv Batra, President (MMES)
Sh. Vinod Mehta, General Secretary (MMES)
Sh. Sanjeev Batra, Vice-President (MMCE)
Dr. Rajesh Mehta
Mrs. Sunita Madaan
Mr. Alok Mukhi
Dr. Gunjan Bajaj
Ms. Suman Lata
Mr. Balwant Singh
Ms. Amanpreet Kaur
Dr. Narender Kumar
Mr. Lalit Kumar
Mr. Pardeep
Mr. Balwan
Mr. Rohtash

IQAC In-charge

- Dr. Kavita Rani
Kavita Rani
Jyotsna
Shobha
Doranti

Principal

- Dr. Janak Rani
Janak Rani

Rajiv Batra
Vinod Mehta
Gunjan Bajaj
Suman Lata
Balwant Singh
Amanpreet Kaur
Narender Kumar
Lalit Kumar
Pardeep
Balwan
Rohtash

Proceedings of the IQAC Meeting held on 6th January, 2024

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Mrs. Sunita proposed organizing a New Year celebration to foster a positive and energetic start to the year. Members discussed activities such as cultural programs and motivational speeches. Mrs. Sunita will coordinate the event on 1st January 2024.
2. Ms. Suman Lata suggested organizing an extension lecture on life skills to enhance students' personal and professional development. Members agreed to invite a skilled resource person from Alumni member for the lecture. Ms. Suman Lata will organize the lecture.
3. Ms. Amanpreet proposed screening an educational movie to provide an engaging learning experience. Members discussed potential movie titles and logistics. Ms. Amanpreet Kaur will plan the screening.
4. Dr. Kavita emphasized the need for a workshop on e-content development to enhance digital teaching skills. Members discussed potential topics and resource persons for the workshop. Dr. Kavita will organize the workshop.
5. Ms. Suman Lata suggested organizing literary competitions to enhance students' language and writing skills. Members discussed various competition formats such as essay writing, poetry, and debates. Ms. Suman Lata and Ms. Rekha will plan and execute the competitions.

6. Ms.Sunita proposed celebrating Swami Vivekananda Jayanti to inspire students with his teachings and philosophy. Members discussed organizing a special assembly and a lecture on his life and contributions. Ms. Sunita will coordinate the event on 12th January 2024.
7. Mr. Sunita organizing a health check-up camp to ensure the well-being of students and staff.Members discussed collaborating with local healthcare providers. Ms. Sunita will organize the camp.
8. Mrs. Sunita proposed celebrating Lohri to foster cultural awareness and unity.Members discussed organizing a bonfire and traditional dance performances.Mrs. Sunita and Ms. Suman Lata will coordinate the event.
9. Dr.Kavita suggested organizing a workshop on action research to enhance teachers' research skills.Members discussed potential topics and resource persons for the workshop.Dr. Kavita will organize the workshop.
10. Ms. Sunita proposed a cleanliness program to promote hygiene and environmental awareness.Members discussed organizing a campus-wide clean-up drive. Ms. Sunita will plan and execute the program.
- 11.Ms. Balwant suggested organizing a cloth distribution drive to support the underprivileged.Members discussed collaborating with local NGOs.Mr. Balwant will coordinate the drive in January 2024.
- 12.Dr.Suman Lata proposed an extension lecture on gender sensitization to promote equality and respect.Members discussed inviting a skilled resource person for the lecture.Ms. Suman Lata will organize the lecture in January 2024.
- 13.Mr. Balwant Singh suggested celebrating Voter's Day to promote electoral awareness and participation. Members discussed organizing awareness sessions and voter registration drives.Mr. Satish will coordinate the event.
- 14.Ms. Sunita proposed celebrating Republic Day with a flag hoisting ceremony and cultural programs. Members discussed organizing various patriotic activities. Ms. Sunita will plan and execute the event on 26th January 2024.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

- The meeting concluded with a vote of thanks to the chair.

IQAC Members:

- Sh. Rajiv Batra, President (MMES) *Rajiv Batra*
- Sh. Vinod Mehta, General Secretary (MMES) *Vinod Mehta*
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta *Rajesh Mehta*
- Mrs. Sunita Madaan *Sunita Madaan*
- Mr. Alok Mukhi *Alok Mukhi*
- Dr. Gunjan Bajaj *Gunjan Bajaj*
- Ms. Suman Lata *Suman Lata*
- Mr. Balwant Singh *Balwant Singh*
- Ms. Amanpreet Kaur *Amanpreet Kaur*
- Dr. Narender Kumar *Narender Kumar*
- Mr. Lalit Kumar *Lalit Kumar*
- Mr. Pardeep *Pardeep*
- Mr. Balwan *Balwan*
- Mr. Rohtash *Rohtash*

IQAC In-charge: Dr. Kavita Rani

Principal: Dr. Janak Rani

Kavita Rani
Janak Rani

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 01/02/2024

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 3rd February, 2024 at 2:00 p.m. in the Principal's Office. It is mandatory to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Workshop on HIV-AIDS Awareness
- Celebration of Basant Panchmi
- Extension Lecture on Place of Mother Tongue in NEP 2020
- Celebration of Science Day
- Athletic Meet
- N.S.S. Camp

IQAC Members

Sh. Rajiv Batra, President (MMES)
Sh. Vinod Mehta, General Secretary (MMES)
Sh. Sanjeev Batra, Vice-President (MMCE)
Dr. Rajesh Mehta
Mrs. Sunita Madaan
Mr. Alok Mukhi
Dr. Gunjan Bajaj
Ms. Suman Lata
Mr. Balwant Singh
Ms. Amanpreet Kaur
Dr. Narender Kumar
Mr. Lalit Kumar
Mr. Pardeep
Mr. Balwan
Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Janak Rani
Janak Rani

Proceedings of the IQAC Meeting held on 3rd February, 2024

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Ms. Sunita proposed organizing a workshop on HIV-AIDS awareness to educate students about the disease, its prevention, and treatment. Members discussed potential collaborations with health organizations and NGOs. Ms. Sunita will coordinate the workshop.
2. Mrs. Sunita suggested celebrating Basant Panchmi to foster cultural awareness and unity among students and staff. Members discussed organizing traditional performances and kite flying activities. Mrs. Sunita will coordinate the event.
3. Ms. Suman Lata proposed organizing an extension lecture on the place of mother tongue in the National Education Policy (NEP) 2020 to enhance understanding of its importance in education. Members agreed to invite a knowledgeable resource person for the lecture. Ms. Suman Lata will organize the lecture.
4. Ms. Sunita suggested celebrating Science Day to inspire scientific curiosity and innovation among students. Members discussed organizing science exhibitions, quizzes, and guest lectures. Ms. Sunita will coordinate the event.
5. Mr. Balwant Singh proposed organizing an athletic meet to promote physical fitness and sportsmanship among students. Members discussed potential sports events and logistics. Mr. Puneet will plan and execute the meet.
6. Dr. Kamla suggested organizing an NSS camp to promote community service and leadership skills among students. Members discussed potential activities and locations for the camp. Dr. Kamla will organize the camp.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

The meeting concluded with a vote of thanks to the chair.

IQAC Members:

- Sh. Rajiv Batra, President (MMES)
- Sh. Vinod Mehta, General Secretary (MMES)
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta
- Mrs. Sumita Madaan
- Mr. Alok Mukhi
- Dr. Gunjan Bajaj
- Ms. Suman Lata
- Mr. Balwant Singh
- Ms. Amanpreet Kaur
- Dr. Narender Kumar
- Mr. Lalit Kumar
- Mr. Pardeep
- Mr. Balwan
- Mr. Rohtash

Rajiv Batra -
V. Mehta
Sant

Rajesh Mehta

Sumita

Alok

Gunjan

Suman
Singh

Amanpreet

Narender Kumar

Lalit

Pardeep

Balwan

Rohtash

IQAC In-charge: Dr. Kavita Rani
Principal: Dr. Janak Rani

Kant
Janak Rani

MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050

Date: 02/03/2024

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 5th March, 2024 at 2:00 p.m. in the Principal's Office. It is mandatory to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Rally on Drug De-Addiction
- Extension lecture on Domestic Violence
- Student development Program
- Extension lecture on Enhancing Learning through effective teaching methods
- Celebration of World Poetry day
- Voter Awareness program
- Holi Celebration
- Extension Lecture on personal hygiene and health care
- Extension lecture on First Aid
- Educational tour

IQAC Members

Sh. Rajiv Batra, President (MMEST)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

Principal

Dr. Janak Rani

Handwritten signatures and names:
Lalit Kumar
Narender Kumar
Sanita
Alok
Gyan
Suman
Balwan
Rohtash
Balwan
Rohtash

Proceedings of the IQAC Meeting held on 5th March, 2024

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Ms. Sunita proposed organizing a rally on drug de-addiction to raise awareness among students and the community. Members discussed potential routes and collaborating with local NGOs. Ms. Sunita will coordinate the rally.
2. Ms. Suman Lata suggested organizing an extension lecture on domestic violence to educate students about the issue and available support systems. Members agreed to invite a knowledgeable resource person for the lecture. Ms. Suman Lata will organize the lecture.
3. Dr. Kavita proposed implementing a student development program to enhance students' personal and academic skills. Members discussed potential activities. Dr. Kavita will coordinate the program.
4. Dr. Kavita suggested organizing an extension lecture on enhancing learning through effective teaching methods. Members agreed to invite an expert in the field for the lecture. Dr. Kavita will organize the lecture.
5. Mrs. Suman proposed celebrating World Poetry Day to encourage literary creativity among students. Members discussed organizing poetry recitation and writing competitions. Mrs. Sunita will coordinate the event.
6. Mr. Balwant suggested organizing a voter awareness program to educate students about the importance of voting. Members discussed potential activities and collaborations with local election offices. Mr. Satish will organize the program.

7. Ms. Sunita proposed celebrating Holi to foster cultural unity and joy among students and staff. Members discussed organizing traditional performances and activities. Ms. Sunita will coordinate the event.
8. Mr. Narender suggested organizing an extension lecture on personal hygiene and health care to promote healthy habits among students. Members agreed to invite a healthcare professional for the lecture. Dr. Narender Kumar will organize the lecture.
9. Ms. Sunita proposed organizing an extension lecture on first aid to equip students with basic emergency skills. Members discussed potential trainers and resources. Ms. Sunita will organize the lecture.
10. Mr. Lalit Kumar suggested organizing an educational tour to provide experiential learning opportunities for students. Members discussed potential destinations and logistics. Mr. Lalit will coordinate the tour.

- Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

- The meeting concluded with a vote of thanks to the chair.

IQAC Members:

- Sh. Rajiv Batra, President (MMES)
- Sh. Vinod Mehta, General Secretary (MMES)
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta
- Mrs. Sunita Madaan
- Mr. Alok Mukhi
- Dr. Gunjan Bajaj
- Ms. Suman Lata
- Mr. Balwant Singh
- Ms. Amanpreet Kaur
- Dr. Narender Kumar
- Mr. Lalit Kumar
- Mr. Pardeep
- Mr. Balwan
- Mr. Rohtash

Handwritten signature: Suman Lata

Signature

Handwritten signature: Rajiv Batra

Handwritten signature: V. Mehta

Handwritten signature: Dr. Rajesh Mehta

Handwritten signature: Sunita Madaan

Handwritten signature: Alok Mukhi

Handwritten signature: Gunjan Bajaj

Handwritten signature: Suman Lata

Handwritten signature: Balwant Singh

IQAC In-charge: Dr. Kavita Rani

Principal: Dr. Janak Rani

Handwritten signature: Kavita Rani

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 04/04/2024

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 8th April, 2024 at 2:00 p.m. in the Principal's Office. It is mandatory to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Celebration of Earth Day
- Wall Magazine Competition
- Webinar on Food Planet-Health
- Extension Lecture on Drug De-Addiction
- Extension Lecture on Self-Efficacy

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

V. V. Mehta

Dr. Rajesh Mehta

Sunita

Alok

Gunjan

Suman

Balwant

Amanpreet

Narender

Lalit

Pardeep

Balwan

Rohtash

Principal

Dr. Janak Rani

Janak Rani

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Janak Rani

Proceedings of the IQAC Meeting held on 8th April, 2024

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Ms. Sunita proposed organizing events to celebrate Earth Day to raise environmental awareness among students. Members discussed potential activities such as tree planting, recycling drives, and environmental workshops. Ms. Sunita will coordinate the Earth Day celebration.
2. Mr. Mangat suggested organizing a wall magazine competition to encourage creativity and engagement among students. Members discussed themes and guidelines for the competition. Mr. Mangat will organize the competition.
3. Dr. Gunjan Bajaj proposed organizing a webinar on Food Planet-Health to educate students about sustainable eating and health. Members agreed to invite an expert speaker for the webinar. Dr. Gunjan Bajaj will organize the webinar.
4. Ms. Sunita suggested organizing an extension lecture on drug de-addiction to raise awareness and provide support to students. Members discussed potential speakers and resources for the lecture. Ms. Sunita will organize the lecture.
5. Ms. Suman Lata proposed organizing an extension lecture on self-efficacy to boost students' confidence and motivation. Members discussed potential topics and speakers for the lecture. Ms. Suman Lata will organize the lecture.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

- The meeting concluded with a vote of thanks to the chair.

IQAC Members:

- Sh. Rajiv Batra, President (MMES)
- Sh. Vinod Mehta, General Secretary (MMES)
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta
- Mrs. Sunita Madaan
- Mr. Alok Mukhi
- Dr. Gunjan Bajaj
- Ms. Suman Lata
- Mr. Balwant Singh
- Ms. Amanpreet Kaur
- Dr. Narender Kumar
- Mr. Lalit Kumar
- Mr. Pardeep
- Mr. Balwan
- Mr. Rohtash

Batra

Signature

Rajiv Batra

V. Mehta

S. Batra

Rajesh Mehta

Sunita Madaan

Alok Mukhi

Gunjan Bajaj

Suman Lata

Balwant Singh

Amanpreet Kaur

Narender Kumar

Lalit Kumar

Pardeep

Balwan

Rohtash

IQAC In-charge: Dr. Kavita Rani

Principal: Dr. Janak Rani

**MANOHAR MEMORIAL COLLEGE OF EDUCATION
FATEHABAD (HARYANA) – 125050**

Date: 08/05/2024

IQAC

Notice

All IQAC members are notified that a meeting is scheduled for 11th May, 2024 at 2:00 p.m. in the Principal's Office. It is mandatory to attend this meeting to deliberate on various additional activities to ensure a successful and productive session ahead.

Agenda:

- Alumni Meet
- Farewell Party
- Voter Awareness rally
- Placement drive
- Celebration of International Yoga day
- Awareness of HIV-AIDS

IQAC Members

Sh. Rajiv Batra, President (MMES)

Sh. Vinod Mehta, General Secretary (MMES)

Sh. Sanjeev Batra, Vice-President (MMCE)

Dr. Rajesh Mehta

Mrs. Sunita Madaan

Mr. Alok Mukhi

Dr. Gunjan Bajaj

Ms. Suman Lata

Mr. Balwant Singh

Ms. Amanpreet Kaur

Dr. Narender Kumar

Mr. Lalit Kumar

Mr. Pardeep

Mr. Balwan

Mr. Rohtash

IQAC In-charge

Dr. Kavita Rani

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Principal

Dr. Janak Rani

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Proceedings of the IQAC Meeting held on 11th May, 2024

The meeting commenced with a welcome address by Dr. Janak Rani, the Principal. She expressed her gratitude to all members for their presence and emphasized the importance of the meeting in planning and implementing additional activities for the upcoming session.

The minutes of the previous meeting were read by Dr. Kavita Rani, IQAC In-charge. The members reviewed and approved the minutes without any amendments.

Minutes of Meeting:

1. Ms. Suman Lata proposed organizing an alumni meet to strengthen the alumni network and foster engagement with the institution. Members discussed potential dates, activities, and outreach strategies. Ms. Suman Lata will coordinate the alumni meet in June 2024.
2. Mrs. Amanpreet suggested organizing a farewell party to bid farewell to the graduating batch. Members discussed themes, programs, and logistics. Ms. Amanpreet and Ms. Suman Lata will organize the farewell party in May 2024.
3. Mr. Balwant Singh proposed organizing a voter awareness rally to educate students and the community about the importance of voting. Members discussed potential routes, collaborations, and promotional strategies. Mr. Balwant Singh and Mr. Satish will coordinate the rally in May 2024.
4. Dr. Gunjan Bajaj suggested organizing a placement drive to provide career opportunities for students. Members discussed potential companies, dates, and preparation activities. Dr. Gunjan Bajaj will organize the placement drive.
5. Mr. Puneet suggested celebrating International Yoga Day to promote health and wellness among students and staff. Members discussed potential activities, instructors, and venues. Dr. Narender Kumar will coordinate the celebration.
6. Ms. Sunita proposed organizing an awareness program on HIV-AIDS to educate students about prevention and support. Members discussed potential speakers and resources for the program. Ms. Sunita will organize the awareness program.

Dr. Janak Rani thanked all members for their active participation and valuable suggestions. She reiterated the importance of collective efforts in achieving the institution's goals.

The meeting concluded with a vote of thanks to the chair.

IQAC Members:

Signature

- Sh. Rajiv Batra, President (MMES)
- Sh. Vinod Mehta, General Secretary (MMES)
- Sh. Sanjeev Batra, Vice-President (MMCE)
- Dr. Rajesh Mehta
- Mrs. Sunita Madaan
- Mr. Alok Mukhi
- Dr. Gunjan Bajaj
- Ms. Suman Lata
- Mr. Balwant Singh
- Ms. Amanpreet Kaur
- Dr. Narender Kumar
- Mr. Lalit Kumar
- Mr. Pardeep
- Mr. Balwan
- Mr. Rohtash

Rajiv Batra
V. V. Mehta
Sanjeev

Rajesh
Sunita
Alok
Gunjan

Suman

Amanpreet
Narender
Lalit
Pardeep
Balwan
Rohtash

IQAC In-charge: Dr. Kavita Rani

Principal: Dr. Janak Rani

Kavita
Janak Rani